**Privacy Policy for Otago Settlers Association**

Updated January 2021

The policy available to members is as follows:

1. Otago Settlers Association collects personal information from you, including:

* Name
* Address
* Phone number
* Email address (Emails sent out will be sent BCC)

We collect your personal information in order to:

* Keep members informed of Otago Settlers Association and Toitū Otago Settlers Museum events and news

You have the right to ask for a copy of any personal information we hold about you. If you’d like to ask for a copy of your information, please contact us at otago.settlers.assn@xtra.co.nz, or 4778677

If you find the information we hold about you is incorrect, please contact us immediately and we will correct it. Our contact details are above.

Information of members will not be given out to any parties unless privacy officer has received approval from member to do so.

1. The privacy officer is the Otago Settlers Association administrator.
2. Any breaches of the privacy policy to be reported immediately to the Otago Settlers Association president.